

Special Event Policy & Capacity Guide



Chateau Chantal Event Policy

Per Peninsula Township zoning regulations, Chateau Chantal is primarily limited to hosting events for registered guests of our inn only. We invite your inquiry for special events on premise and offer this general information to help you determine whether or not our capabilities will create the venue you seek.

Rental Policy:

Chateau Chantal can host weddings on a limited basis. The following policies apply if a wedding is to be held at our establishment:

Wedding group size must be limited to the B&B capacity of the Chateau which is a maximum of 42 guests. Wedding groups 20 to 42 must rent the hospitality room for the reception.

Weddings require the rental of all eleven units. When renting all units, the use of our 2,000 square foot Hospitality Room will be charged out at \$5000.00. **Please note that only registered guests of Chateau Chantal may attend your event.**

We offer a second option for groups not exceeding 20 guests. It is possible for a private reception to be held in the executive apartment. All other rooms must still be rented for the event. The hospitality room would not have to be rented but other costs would apply.

All receptions must be concluded by 11:00 P.M.

A **minimum coordination Fee of \$1000.00 to \$1,500.00** will be assessed for Chateau Chantal's planning, coordinating and labor during the event. The coordination fee may be higher. In some cases Chateau Chantal may elect to hire a wedding coordinator to assist with the planning and implementation of a wedding. In these cases the coordination fee may vary.

Please keep in mind that the tasting room remains open to the public at all times of normal operation. While we can prepare the Hospitality Room for your event and we take care in our planning to provide complete privacy it is possible that tasting room guests may have limited access to the facility during periods of group tours.

Additional Event Costs:

- Room Rental - \$ based upon rental of all 11 rooms and suites for a 2-day period.
- Hospitality Room - \$5000.00
- Set-up and Clean up – Initial fee of \$150.00 which covers 3-total hours. If additional services are necessary it will be charged at \$100.00 per hour.
- Site Deposit Fee - \$500.00 – All additional services and added costs will be deducted from the deposit.
- Private Label Order - \$.

- Wine for the event \$. Wine must be purchased from Chateau Chantal and will be the exclusive wine for the event. Cost will vary depending upon the amount purchased and the type of wine selected.
- Catering/Food/etc. \$. In most cases the catering will be arranged through Chateau Chantal and will include the following charges:
 - Waite/Bartending Staff - \$250.00
 - Linen Rental - \$125.00
 - Per person cost for dinner. This will vary depending on the menu that is planned.

Use of tents and loud amplified music is prohibited. Only the wedding ceremony may be conducted outdoors all other activities must be held in the hospitality room or the executive apartment. No food or drink may be served outdoors.

Deposit:

Chateau Chantal requires a 50% deposit to hold our entire facility at the time of reservation. Payment in full is required 30 days prior to your event. **All agreed upon costs must be paid in full 30 days prior to the event. In the event that this doesn't occur Chateau Chantal reserves the right to cancel the event.**

Cancellation Policy:

If you need to cancel your reservations you will lose all or a portion of your total deposit. This is dependent upon your date of cancellation. Chateau Chantal will use a sliding scale to determine the specific amount of your deposit that will be lost.

If you cancel 30 days or less you may be subject to loss of 100% of your deposit. 60 to 30 days you will lose 50% of your deposit, 90 days or more you will lose 25% of your deposit.

The room rate quoted is based on double occupancy. An additional charge of \$25 per person will be incurred for more than two people in suites. Children less than three years old are free. A full gourmet breakfast is included in the price of the room.

If additional items or services are added at a later date, all additions must be in writing and attached to this original contract. Upon agreement with the contract, Chateau Chantal will require 50% of the room cost to complete the booking. The remaining balance of all charges is due 30-days prior to the event. **If the balance has not been paid 30-days prior to the event date, Chateau Chantal reserves the right to cancel the event.**

SPECIAL CANCELLATION NOTICE

If Chateau Chantal cancels an event due to payment issues and it is 14 or more days prior to the event, Chateau Chantal will refund the room deposit minus non-refundable deposit (\$25.00 per room and \$50.00 per apartment), and minus the

coordination fee. If the cancellation occurs within 7 days or less no return of deposit will be provided.

OTHER GROUP INQUIRIES:

If a group is interested in renting Chateau Chantal for an event other than a wedding many of the same costs and conditions will apply. In almost all cases rental of all of the B&B rooms & suites is required and capacity limitations will apply.

Please contact the special events team at Chateau Chantal to discuss your needs and to determine if our facility will be able to accommodate your group.

2008 ROOM DESCRIPTIONS/PRICES

<p align="center">Executive Apartment</p> <p>Sun-Thu. \$405 per night Fri/Sat: \$460 per night</p>	<p>2 queen bedrooms, 2 bathrooms, 1 queen pull out sofa</p>	<p>Full kitchen, living room, dining area, two private decks, and spectacular sunset views</p>	<p>Sleeps up to 6</p>
<p align="center">Behrens Master Suite</p> <p>Sun-Thu. \$210 per night Fri/Sat: \$230 per night</p>	<p>1 king size bed; 1 queen pull out sofa</p>	<p>Wet bar; private terrace, whirlpool tub</p>	<p>Sleeps up to 4</p>
<p align="center">Cézanne Master Suite</p> <p>Sun-Thu. \$210 per night Fri/Sat: \$230 per night</p>	<p>1 queen size bed; 1 queen pull out sofa</p>	<p>Wet bar; private terrace, whirlpool tub</p>	<p>Sleeps up to 4</p>
<p align="center">French School Master Suite</p> <p>Sun-Thu. \$210 per night Fri/Sat: \$230 per night</p>	<p>1 queen size bed; 1 queen pull out sofa</p>	<p>Wet bar; private terrace, whirlpool tub</p>	<p>Sleeps up to 4</p>
<p align="center">Van Gogh Master Suite</p> <p>Sun-Thu. \$210 per night Fri/Sat: \$230 per night</p>	<p>1 queen size bed; 1 queen pull out sofa</p>	<p>Wet bar; private balcony, whirlpool tub</p>	<p>Sleeps up to 4</p>
<p align="center">Monet Master Suite</p> <p>Sun-Thu. \$210 per night Fri/Sat: \$230 per night</p>	<p>1 queen size bed; 1 queen pull out sofa</p>	<p>Wet bar; private balcony, whirlpool tub</p>	<p>Sleeps up to 4</p>
<p align="center">Renoir Master</p>	<p>1 queen size bed; 1 queen pull out sofa</p>	<p>Wet bar; private balcony, whirlpool</p>	<p>Sleeps up to 4</p>

<p>Suite Sun-Thu. \$210 per night Fri/Sat: \$230 per night</p>		tub	
<p>Merlot Petite Suite Sun-Thu. \$185 per night Fri/Sat: \$195 per night</p>	1 queen size bed; 1 queen pull out sofa	Private bath	Sleeps up to 4
<p>Rose Petite Suite Sun-Thu. \$185 per night Fri/Sat: \$195 per night</p>	1 queen size bed; 1 queen pull out sofa	Private bath	Sleeps up to 4
<p>Lebasque Guest Room Sun-Thu. \$180 per night Fri/Sat: \$190 per night</p>	1 queen size bed	Wet bar; private balcony, whirlpool tub	Sleeps 2
<p>Pensee Guest Room Sun-Thu. \$155 per night Fri/Sat: \$165 per night</p>	1 queen size bed	Private bath	Sleeps 2

Total: 42 pillows. Room rates do not include 8% tax, which will be added at the time of rental.

HOSTING SMALL GROUP BUSINESS MEETINGS

Whether you're looking for some great teambuilding activities, an engaging learning experience, or a relaxing break for your group, we can arrange a multitude of exciting options. Listed below are some examples.

Additional Offerings	Time	Info/Price	Price per Person
Wine Seminars January	11am through dinner	An all day event providing an excellent overview of winemaking, viticulture, and food and wine pairing. Hosted by our	\$135

March April		witty and passionate winemaker, Mark Johnson. The day includes a vineyard walk, peasant's lunch, cellar tour, wine tasting, learning materials, and gourmet dinner. The \$115 to \$130 per person price covers lunch, multi-course dinner paired with Chantal's wines, learning materials and instruction.	
Cooking Seminars: January February March April	12:30 through dinner	A grand hit with all guests! Chef Nancy Allen creates a wonderfully entertaining and educational afternoon of hands-on preparation. After your "work" is complete, enjoy the fruits of your labor with your fellow classmates over dinner. Nowhere will you find a more enthusiastic, knowledgeable, and realistic cooking teacher than Nancy.	\$125
Wine Education Dinners		Work with one of the many fine Catering services in the area, or your preferred caterer to prepare your special meal paired with Chateau Chantal wines.	Variable
Enhanced Taste & Tour	3.0 hours	Spend one-to-one time with a Chantal staff member to learn the art of wine tasting. Includes cheese & bread plate, tour of the vineyards and wine cellar, tasting, and instruction.	Variable