

C H A T E A U
C H A N T A L



CHATEAU CHANTAL GUEST CONTRACT AND EVENT AGREEMENT

This agreement is made _____, 200_ between _____(Guest) and Chateau Chantal (Owner) of 15900 Rue de Vin, Traverse City, Michigan 49686. In this Agreement, the party who is contracting shall be referred to as “Owner” and the party who will be receiving the services shall be referred to as “Guest”.

This contract is for the purpose of guest use of the Owner’s hospitality room and other listed. **All guests must be registered overnight guests in the B&B. The event must conclude by 11:00 P.M.**

This special events agreement contains the policies and procedures of Owner and they shall be part of this contract.

Guest has examined the premises and all furniture and fixtures contained therein and accepts the same as being clean and in good order, condition and repair. Guest agrees that he/she will not remove any equipment or make any alterations to the real property or personal property belonging to the Owner. If Guest brings in equipment of his/her own, guest agrees to remove the same without any damage to the property of the Owner. If Guest damages, destroys, or loses any property belonging to the Owner, whether the property is real property or personal property, Guest agrees to pay Owner the replacement of said property.

Guest shall not disturb, annoy, endanger or inconvenience any other guests of the facility, or any neighbors of Owner, nor use the premise for any immoral or unlawful purpose, nor violate any federal, state, local law or ordinance or commit waste or nuisance upon or about the premises while using the same.

Owner shall not be liable for any losses, damage or injury of any kind or to any person or property caused by or arising from any act or omission of Guest, or any of its agents, employees, licenses, or invitees or from any accident or fire or other causality occasioned by the failure of Guest to maintain the premises in safe condition or arising from any other cause; and Guest, as material part of the consideration of this agreement, hereby waives on its behalf all claims and demands against the Owner for any such loss, damage, or injury of Guest, and hereby agrees to indemnify and hold Owner entirely free and harmless from all liability for any such loss, damage or injury to other persons, and from all costs and expenses arising therefrom, including, but not limited to attorney fees.

By signing this contract the Guest agrees that they have reviewed all Owner policies and procedures and have agreed to all of the charges that have been specified in this agreement. Rooms shall be rented at posted rates and all guests registered to a room subject to occupancy limits.

Chateau Chantal Charges the following:

- Room Rental - \$
- Hospitality Room - \$5000.00
- Linens - \$125.00
- Wait staff - \$250.00
- Coordination Services - \$1,000.00 - \$1,500 Minimum.
- Set-up and Clean up –\$150.00 for the first three hours. If additional services are necessary they will be charged at \$100.00 per hour.
- Site Deposit Fee - \$500.00 – All additional services and added costs will be deducted from the deposit. The unused balance of the deposit will be returned to Guest.
- Private Label Order - \$.
- Wine for the event \$. Wine must be purchased from Chateau Chantal. No other wine is allowed.
- Catering/Food/etc. \$.

If additional items or services are added at a later date, all additions must be in writing and attached to this original contract. Upon agreement with the contract, Chateau Chantal will require 50% of the room cost to complete the booking. The remaining balance of all charges is due 30-days prior to the event. If the balance has not been paid 30-days prior to the event date, Chateau Chantal reserves the right to cancel the event.

If an event is canceled due to payment issues and it is 30 or more days prior to the event, Chateau Chantal will refund the room deposit minus non-refundable deposit (\$25.00 per room and \$50.00 per apartment), and minus the coordination fee. If the cancellation occurs within 7 days or less no return of deposit will be provided.

Thank you for selecting Chateau Chantal for your event. A signed contract must be received at the time that the event is booked and a deposit is paid.

“Guest”

Chateau Chantal

Signature_____

Signature_____

Date_____

Date_____

Signature_____

Date_____